

INVITATION FOR TENDERING

Activity Code: A08.06

Bid Ref # NIDA/IFT/Shangla & Chitral/CBM/10

Date: - 26-March-2026

Procurement of vehicles

Dear Madam/Sir,

National Integrated Development Association (NIDA-Pakistan) is a multi-sectorial, registered; non-governmental organization (non-profit able/non-political/non-religious), aiming to converge energies of young qualified, energetic and highly motivated professionals for translating the miseries of life into prosperity and uplifting the living standards of marginalized communities through means of sustainable development.

NIDA-Pakistan is implementing a project titled "Strengthening food security and resilience of people with and without disabilities and their communities in Chitral and Shangla districts, Khyber Pakhtunkhwa (KP) Province, Pakistan with the collaboration of CBM".

Procurement of new vehicles

1. Instructions to bids

By submitting a bid, bidder is fully and unreservedly accepting the conditions of this call for bids, which will constitute governing the contract as the sole basis of this bidding procedure, whatever the bidder's own conditions of sale may be, which they hereby waive. The bidders are expected to examine carefully and comply with all instructions, forms, contract provisions and specifications contained in this bid dossier. Failure to submit a bid containing all the required information and documentation within the deadline specified will lead to the rejection of the bid. No account can be taken of any remarks in the bid relating to the bid dossier; remarks may result in the immediate rejection of the bid without further evaluation.

To be eligible to take part in this bid procedure, bidders must prove to the satisfaction of the Contracting Authority that they comply with the necessary legal, technical and financial requirements and have the means to carry out the contract effectively. Participation is open to natural persons and legal persons of bidders as well as to international organizations.

The foreseeable timetable for this procedure is as follows:

	DATE	TIME in PST
Issuance of IFTs	26-March-2026	All Day
Deadline for requesting clarifications from the Contracting Authority.	30-March-2026	04:30 PM
Last date on which clarifications are issued by the Contracting Authority	06-April-2026	05:00 PM
Deadline for submission of IFT/Bids	10-April-2026	12:30 PM
Bid Opening Schedule	10-April-2026	02:00 PM
Award of contract and Issuance of PO	17-April-2026	
Delivery Time Period	15-20 days	
Location for the supplies	District Chitral & District Bisham	

2. General remarks and special condition

All offered commodities must be sound, fair and in merchantable quantity and quality. The quality must be in line with the specifications stated in this bid.

- All offered products must be according to specifications stated in the bid documents including all applicable taxes and transportation, loading and unloading charges.
- Suppliers must quote the rates for all the items. In case of calculation mistake in grand total amount, the unit price will be considered.
- Timely arrival of the items in accordance with the negotiated delivery periods is of utmost important.
- Part shipments are not allowed without authorization of the Contracting Authority
- The Contracting Authority holds the right to change quantities if required.
- In case an alternative to the specified items is offered, this must be clearly indicated and excessively documented.
- Complete inspection of the vehicles will be done by an independent third party.

Specifications/Quantities: Procurement of Vehicles, for filed area in District Shangla & Chitral.

The specifications and quantities required of the Items are listed below:

S#	Vehicle Category	No of Units	Model 2020 Rate	Model 2021 Rate	Model 2022 Rate	Model 2023 Rate	Model 2024 Rate	Model 2025 Rate
1	<p><u>Suzuki Jimny 3-Door Manual 1500 cc</u> <u>Specifications</u></p> <ul style="list-style-type: none"> • Engine type: 1.5 L petrol (K15B) • Cylinders: 4 inline • Power: about 101-102 hp @ 6000 rpm • Fuel system: Multipoint fuel injection • Top speed: around 145-180 km/h • Drivetrain: 4×4 (All Grip Pro) with low-range transfer case • Color white • Seating capacity: 4 persons • Fuel tank: 40 liters • Tyres: 195/80 R15 • 4WD Modes <p><u>Interior Features</u></p> <ul style="list-style-type: none"> • Air conditioning • Power steering • Power windows • Central locking • Touchscreen/navigation • Steering audio controls <p><u>Safety Features</u></p> <ul style="list-style-type: none"> • Driver & passenger airbags • ABS braking system 	01						

	<ul style="list-style-type: none"> Stability control (ESP in some variants) Hill descent control Hill hold control Rear parking sensors & reverse camera 							
2	<p><u>Suzuki Jimny 3-Door Automatic 1500 cc</u></p> <p><u>Specifications</u></p> <ul style="list-style-type: none"> Engine type: 1.5 L petrol (K15B) Cylinders: 4 inline Power: about 101-102 hp @ 6000 rpm Fuel system: Multipoint fuel injection Top speed: around 145-180 km/h Drivetrain: 4×4 (All Grip Pro) with low-range transfer case Transmission: 4-speed Automatic Color white Seating capacity: 4 persons Fuel tank: 40 liters Tyres: 195/80 R15 4WD Modes <p><u>Interior Features</u></p> <ul style="list-style-type: none"> Air conditioning Power steering Power windows Central locking Touchscreen/navigation (depending on variant) Steering audio controls <p><u>Safety Features</u></p> <ul style="list-style-type: none"> Driver & passenger airbags ABS braking system Stability control (ESP in some variants) Hill descent control Hill hold control Rear parking sensors & reverse camera 	01						
3	<p><u>Suzuki Jimny 3-Door Manual 660 cc</u></p> <p><u>Specification</u></p> <ul style="list-style-type: none"> Water-cooled inline 3-cylinder turbocharged petrol engine Engine Capacity: 658 cc (≈660 cc) Turbo: Intercooler turbo 	01						

	<ul style="list-style-type: none"> Fuel System: Electronic fuel injection Fuel Type: Petrol Transmission: 5-speed Manual Drive Type: Part-time 4x4 4WD Modes: Seating Capacity: 4 persons Doors: 3 doors Fuel Tank Capacity: about 40 litres Tyres: 15-inch wheels Color: white <p><u>Interior Features</u></p> <ul style="list-style-type: none"> Air conditioning Power steering Power windows Central locking Touchscreen/navigation Steering audio controls <p><u>Safety Features</u></p> <ul style="list-style-type: none"> Driver & passenger airbags ABS braking system Stability control (ESP in some variants) Hill descent control Hill hold control Engine: 660 cc turbo petrol Power: 64 hp Gearbox: 5-speed manual Drive: 4x4 Seats: 4 persons Rear parking sensors & reverse camera 							
4	<p><u>Suzuki Jimny 3-Door Automatic 660 cc</u> Specification</p> <ul style="list-style-type: none"> Engine Type: R06A 3-cylinder DOHC turbo petrol Displacement: 658-660 cc Maximum Power: 64 hp (47 kW) @ 6000 rpm Fuel System: Electronic fuel injection Fuel Type: Petrol Transmission: 4-speed Automatic (4AT) Drive Type: Part-time 4WD 4WD Modes: Seating Capacity: 4 persons Doors: 3 doors Fuel Tank Capacity: 40 litres Tyres: 15-inch wheels Color: white <p><u>Interior Features</u></p>	01						

	<ul style="list-style-type: none"> • Air conditioning • Power steering • Power windows • Central locking • Touchscreen/navigation • Steering audio controls <p><u>Safety Features</u></p> <ul style="list-style-type: none"> • Driver & passenger airbags • ABS braking system • Stability control (ESP in some variants) • Hill descent control • Hill hold control • Engine: 660 cc turbo petrol • Power: 64 hp • Gearbox: 4-speed Automatic • Drive: 4×4 • Rear parking sensors & reverse camera 							
5	<p><u>Suzuki Jimny 5-Door Manual (1500 cc)</u></p> <p>Specification</p> <ul style="list-style-type: none"> • Engine: 1.5-liter petrol (1462 cc) • Cylinders: 4 cylinder, 16-valve • Maximum Power: about 100 hp (75 kW) @ 6000 rpm • Fuel System: Multi-point fuel injection • Transmission: 5-speed Manual • Fuel Tank Capacity: 40 litres • Tyres: 195/80 R15 • Color: white • Number of Doors: 5 • Seating Capacity: 4 passengers <p><u>Interior Features</u></p> <ul style="list-style-type: none"> • Air conditioning • Power windows (front & rear) • Touchscreen infotainment (7-inch or 9-inch depending on variant) • Bluetooth, USB, Apple CarPlay & Android Auto • Steering wheel audio controls • 50:50 folding rear seats <p><u>Safety Features</u></p> <ul style="list-style-type: none"> • ABS with EBD • Electronic Stability Program (ESP) • Brake Assist 	01						

	<ul style="list-style-type: none"> • 6 airbags (front, side, curtain in higher variant) • Hill Hold Control • Hill Descent Control • Rear parking sensors & reverse camera 							
6	<p><u>Suzuki Jimny 5-Door Automatic (1500 cc)</u></p> <p>Specification</p> <ul style="list-style-type: none"> • Engine Type: K15B petrol engine • Displacement: 1462 cc (≈1500 cc) • Cylinders: 4-cylinder, DOHC, 16-valve • Fuel System: Multi-point fuel injection • Maximum Power: 100-102 hp @ 6000 rpm • Transmission: 4-speed automatic (4AT) • Number of Doors: 5 • Seating Capacity: 4 passengers • Colour: White <p><u>Interior Features</u></p> <ul style="list-style-type: none"> • Air conditioning • Power windows (front & rear) • Touchscreen infotainment (7-inch or 9-inch depending on variant) • Bluetooth, USB, Apple CarPlay & Android Auto • Steering wheel audio controls • 50:50 folding rear seats <p><u>Safety Features</u></p> <ul style="list-style-type: none"> • ABS with EBD • Electronic Stability Program (ESP) • Brake Assist • 6 airbags (front, side, curtain in higher variant) • Hill Hold Control • Hill Descent Control • Rear parking sensors & reverse camera 	01						
	Transportation Cost							
	Total Bid value (including taxes, loading/unloading)							

Sign and Stamp of Supplier: _____

Company Name: _____

Address, Contact Details: _____

Note;

- i. Vendors must sign and stamp all the pages of this bid document and properly fill the vendor's qualification form attached at the end of this bid pack.
- ii. Rates to be quoted on this bid document with sign and stamp on all the financial offers.
- iii. NIDA-Pakistan reserves the right to change the quantities, skip any particular item or whole bid at any stage without assigning any reason.
- iv. The rates must be valid for at least 90 days. NIDA-Pakistan may repeat the order(s) time to time as per need after mutual consent of both parties (if required).
- v. The supplier will be responsible to deliver vehicles at each site. Delivery will be required at **02 different places**.
- vi. A **call deposit of 5% of the quoted amount**, issued from the bidder's business account, must be submitted in original hard copy (Pay Order/Bank Draft/Call Deposit Receipt) in favor of **NIDA Pakistan**, in a sealed envelope along with the bid at the address mentioned in clause 08.

3. Transportation and Picking

The vehicle with equipment's and First Aid Box (including medicines) must be handled with utmost care during transportation. The supplier shall ensure that vehicle is securely transported in its original shape to the designated address. The supplier is responsible for ensuring safe and damage-free delivery to the designated site.

4. Samples, Specifications and Inspections

NIDA-Pakistan reserves the right to verify the quality and brand of vehicles before or after delivery and may reject that do not meet the required specifications. The vendor must replace the vehicle if any defect has been found after delivery within **10-15 days** of written notice, failing which the PO may be cancelled with penalties as decided by the Procurement Committee. All bidders must submit **product brochures, and all the related documents to the vehicles** with their bids.

5. Delivery Conditions

Vehicles are to be transported at NIDA's head office. Delivery to be ensured to start at sites immediately after awarding of Purchase Order and 100% completion required within 15-30 days or before. Partial shipments without authorization of the Contracting Authority are not allowed. Each shipment has to be announced with prior notice.

The Details of delivery location:

S/No	District	Office Location
01	Besham	Township, Besham

6. Delivery schedule

Delivery is requested within 15 to 30 days after the issuance of Purchase Order.

All prices in your quotation must be indicated in Pakistan Rupees (PKR) including all applicable taxes and transportation, loading and unloading. Quotations stated in other currencies will not be considered in the awarding process.

The analysis of the offers will be performed in Pakistani Rupees (PKR).

Note: The tax deduction will be as per Applicable Government Rules.

7. Inspections

The Contracting Authority shall be entitled to inspect, examine, measure, and test the vehicles, including verification of make and model, and detailed inspection of the interior, exterior, engine condition, and suspension system. This is to ensure that all vehicles comply with the required specifications, quality standards, and quantities as stipulated in the Invitation for Tender (IFT).

Such inspections may be conducted by the Contracting Authority, with or without an independent third party, at the Supplier's premises, place of assembly, preparation facility, point of delivery, or at any other location before contract award.

For the purposes of such inspections and tests, the Supplier shall:

- a) Provide the Contracting Authority or its authorized representative, temporarily and free of charge, with all necessary assistance, including full access to vehicles, test units, diagnostic tools, equipment, technical documentation, manuals, drawings, auction sheets (where applicable), and any other relevant data required for inspection and testing;
- b) Ensure unrestricted access, at all reasonable times, to the premises where the vehicles are located for inspection purposes.

The inspection of vehicles for quality and quantity shall be carried out by NIDA-Pakistan staff, an appointed inspection company, or a relevant Government authority, either at the time of or prior to delivery, including at the point of loading/unloading or before dispatch to the designated office, warehouse, or distribution location.

The maximum mileage of each vehicle at the time of inspection shall not exceed **25,000 (twenty-five thousand) kilometers**.

One inspection per Supplier shall be borne by the Contracting Authority. Any additional inspections required due to non-compliance or other justified reasons shall be at the Supplier's expense.

Vehicles that do not meet the agreed specifications, quality standards, or mileage requirements shall be rejected. In such cases, the Supplier shall be contractually obligated to bear all costs already incurred for inspection, including any additional charges arising from repeated inspections, unsuccessful visits, or vehicles inspected but not accepted or delivered.

Furthermore, the bidder shall be required to obtain a minimum of **80% of the total marks**, as per Clause 09(b)(4) (**vehicle assessment in all aspects**) of the Invitation for Tender (IFT), to qualify for further stages of the procurement process. Failure to meet this threshold shall result in disqualification.

8. Ordering Party

NIDA-Pakistan, Provincial Office: House No 458, Usman Lane, Near Luxury Guest House, Old Bara Road, University Town Peshawar.
Contact focal person: +0343-6601106

9. Consignee/Notify and Documents

House No 458, Usman Lane, Near Luxury Guest House, Old Bara Road, University Town Peshawar.

10. Documents

- The following documents must reach to NIDA-Pakistan Head office address: **House No 458, Usman Lane, Near Luxury Guest House, Old Bara Road, University Town Peshawar.**
- The Bid Document (NIDA/IFT/Shangla & Chitral/CBM/10), all the sections and annexes are filled, stamped and signed.
- Product Brochures
- Copy of NTN Certificate along with Sale Tax Registration.

7. Payment Conditions

- a. Payment will be made in PKR.
- b. Payments due by the Contracting Authority shall be made through cross cheques to the contractor in favor of Business Name.
- c. Pre-financing will not be granted.
- d. Payment shall take place according to Cross Cheques against documents (CAD) within 10-15 working days after 100% completion of all supply of all items.
- e. The period referred to in article may be suspended by notifying the Contractor that the invoice cannot be fulfilled because the sum is not due, because appropriate substantiating documents have not been provided or because there is evidence that the expenditure might not be eligible. In the latter case, an inspection may be carried out on the spot for the purpose of further checks. The Contractor shall provide clarifications, modifications or further information within 10 days of being asked to do so. The payment period shall continue to run from the date on which a properly drawn-up invoice is registered.

8. Penalties

Delivery schedule will be negotiated and fixed in order. In the event of delay in delivery caused other than by force majeure, the Contracting Authority is entitled to make use of a penalty to 0.05% per calendar day of the total value of the consignment still to be delivered. The penalty will be deducted from the invoice. In the event of incomplete delivery caused by the Supplier, the Contracting Authority is entitled to deduct the losses from the invoice. In case of damaged cargo caused by inappropriate packaging the Contracting Authority reserves the right to deduct from the relevant order sum an amount according to the variance to the requested specification. In case the quality is not in line with specifications initially agreed by both sides, the Supplier has to inform the Contracting Authority as soon as possible. Goods not meeting agreed quality can be

rejected by the Contracting Authority, but if the Contracting Authority accepts these goods a deduction from the order sum and a penalty will be negotiated.

9. Award Criteria

- We prefer one single supplier for all items in each portion, but reserve the right to divide per items towards different suppliers.
- Bidders not providing all necessary documents, properly signed and stamped will be excluded.

Following evaluation procedure shall be carried for qualification of vendors

- A. Financial Evaluation: 50 Marks / 50%
- B. **Technical Evaluation: 50 Marks / 50%**

A. Financial Evaluation 50: Offers to be provided inclusive of applicable tax(s) transportation, Loading, Unloading etc.

B. Technical Evaluation 50:

Following documents to be submitted along with bid/bid.

1. Relevant Experience (At least two POs) {10 marks}
2. NTN Registration copy and Sales tax registration {05 marks}
3. Physical Assessment of the vendor showroom {05 marks}
4. Vehicle assessment in all aspects {30 marks} *

**The vendor shall be required to obtain a minimum of 24 marks out of 30 in the technical evaluation to qualify for participation in the procurement process.*

*Any vendor scoring less than the required threshold shall be **disqualified** and excluded from further stages of the procurement process.*

10. Bid Conditions

- The bids, all correspondence and documents related to the bid exchanged by the bidder and the Contracting Authority must be written in the language of the procedure, which is English.
- The offer has to a validity of minimum 90 days following the bid deadline.
- All bids must be submitted in sealed envelopes and delivered to the office address mentioned in Clause 15. The sealed bids must reach the NIDA-Pakistan office no later than April 10, 2026, by 12:30 PM.

11. Alteration or withdrawal of bids

- Bidders may alter or withdraw their bids by written notification prior to the deadline for submission of bids. No bid may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the bid procedure.
- Any such notification of alteration or withdrawal must be prepared and submitted in outer envelope must be marked 'Alteration' or 'Withdrawal' as appropriate.
- No bid may be withdrawn in the interval between the deadline for submission of bids or the expiry of the bid validity period.
- Costs of preparing bids: No costs incurred by the bidder in preparing and submitting the bid are reimbursable. All such costs will be borne by the bidder.
- Ownership of bids: The Contracting Authority retains ownership of all bids received under this bid procedure. Consequently, bidders have no right to have their bids returned to them.
- Suppliers who do not receive a written feedback 20 days after expiry of the deadline have not been successful and will not be informed in writing.
- The decision of the bid committee will be final, NIDA-Pakistan has the right to reject or accept all offers, and this will not be challenge able in any court.
- In case any questions, contact **Email:** procurement@nidapakistan.org **Contact No:** +92-0343-6601106 **On behalf of NIDA-Pakistan Head Office :** House No: 10 Near Makki Masjid Township Bisham, District Shangla.

Supplier Qualification Form

Company Name	
Legal Form	
Founded (Year)	
Established in (Country)	
Bank Details (Account Holder, Bank Name, IBAN, BIC, Swift, Currency)	
FBR-Registration Number	
Physical Address	
Name of Chief Executive Officer (CEO)	
Place and Date of Birth of CEO	
Name of Owner	
Place and Date of Birth of Owner (if individual)	
Website	
Sales & Marketing Contact	
Range of Services provided by the Company (Company Portfolio)	

For internal use of SF only	
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.1 Information about your managing officials

NIDA-Pakistan upholds high moral standards regarding the conduct of its employees, partners, suppliers, and other service providers. As discussed in part 2.3 below, one of these standards is a condemnation of terrorism and a commitment that no funds or other resources will be used to support terrorists or terrorist activities in any way. Not only is this standard an integral part of how NIDA-Pakistan work, but it is also an expectation of our institutional donors and banks that we screen our suppliers and service providers against lists of known and suspected terrorists on a regular basis.

For this reason, we are required to collect certain information about the relevant decision makers of each supplier. In particular, we request information about your top 4 managing officials (e.g., executive board members, managing directors, or heads of department). These are the individuals listed on your company's registration document. If your company has fewer than 4 managing officials, please provide details for them and tell us this when submitting the form.

The data collected below will only be used for comparison with freely accessible international sanctions lists published on the internet and will be protected in accordance with applicable data protection laws. If you have any questions how your data will be processed or stored, please contact below NIDA-Pakistan Logistics department representative via email to procurement@nidapakistan.org

Managing official 1	
Full name <i>(given name followed by middle and surname)</i>	
Nationality	
Address <i>(at a minimum, country of residence)</i>	

Gender (optional)			
Irthdate	Date:	Month:	Year:
CNIC No			
Managing official 2			
Full name (given name followed by middle and surname)			
Nationality			
Address (at a minimum, country of residence)			
Gender (optional)			
Birthdate	Date:	Month:	Year:
CNIC No			
Managing official 3			
Full name (given name followed by middle and surname)			
Nationality			
Address (at a minimum, country of residence)			
Gender (optional)			
Birthdate	sDate:	Month:	Year:
CNIC No			
Managing official 4			
Full name (given name followed by middle and surname)			
Nationality			

Address (at a minimum, country of residence)			
Gender (optional)			
Birthdate	Date:	Month:	Year:
CNIC No			

Supplier declaration

We, _____ (name of company) hereby declare that

- a) All of the information submitted in parts 1.1 and 1.2 above is true and complete.
- b) We are not in bankruptcy proceedings, in judicial insolvency proceedings, or in liquidation, and we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions;
- c) We have not received a sanction by legally binding judgment for reasons that bring into doubt our professional reliability.
- d) We comply with our duty to pay social insurance contributions, taxes, and other levies in accordance with the legal provisions of the jurisdiction in which we have our office, the jurisdiction of the consignee, and the jurisdiction where the contract is performed; we assure that we will comply with the legislation applicable and common standards in terms of wages, social legislation, and occupational safety and health;
- e) We have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of another legal or natural person;
- f) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from any institutional donor involved in development cooperation, humanitarian assistance, or other public financing work (hereinafter "institutional donor");
- g) We are providing you with all the information required to participate in a bid, and all information submitted in relation to this bid is true and complete;
- h) In respect of contracts that are ultimately paid for out of the funds of an institutional donor, no one has accused us of breach of contract due to gross violation of our contractual obligations;
- l) We have not been excluded as a contract partner by any institutional donor due to ethical issues;

- j) In the event we are chosen as the supplier for any CBM project, we assure to CBM, to any institutional donor involved in the project, and to auditors engaged by either CBM or such institutional donor that they will have reasonable access on demand to our business and accounting documents for the purpose of checks and audits;
- k) We respect basic social rights and condemn child labour;
- l) We understand that CBM will conduct a check to ensure that neither our company nor our top four managing officials appear on any lists of known or suspected terrorists issued by our institutional donors or the governments of which they are a part;
- m) We support the goals of the UN Global Compact; and
- n) We act in accordance with the values of CBM's Code of Conduct.
- o) The supplier declares that no conflict of interest exists in relation to this procurement and agrees to immediately inform NIDA-Pakistan in writing if any conflict arises during the

contract period. NIDA-Pakistan reserves the right to take appropriate action in case of non-disclosure.

Location, Date

Name & Signature