

Terms of Reference (TOR)

School-Based Disaster Risk Management: School Safety Plan, Mock Drills, Safety Tips, Environmental Club, and Plantation Events

Project Title:

Restoring Social Services and Climate Resilience (RSS&CR)

Donor:

PPAF (Pakistan Poverty Alleviation Fund)

Location:

Union Council Drosh 1, Lower Chitral

Duration:

18 days

1. Background and Context

Chitral's schools are highly vulnerable to natural disasters such as floods, landslides, earthquakes, and glacial outbursts. Disasters in schools not only jeopardize the safety of students but also disrupt the educational system. Schools, being an integral part of communities, play a crucial role in preparing children and staff for emergencies.

This initiative focuses on building disaster resilience in schools by integrating disaster risk management (DRM) strategies. The activities will include the development of school safety plans, conducting mock drills, safety tips education, forming environmental clubs, and organizing plantation events to enhance environmental awareness. These activities are part of the larger PPAF-funded project to strengthen social services and climate resilience.

2. Objectives

1. Development of School Safety Plans:

- To create comprehensive safety plans for each school, detailing evacuation procedures, safe zones, emergency contacts, and protocols for various types of disasters.

2. Conducting Mock Drills:

- To equip students and staff with practical knowledge on how to react during emergencies through hands-on drills, ensuring they can evacuate safely in case of a disaster.

3. Safety Tips Education:

- To provide students, teachers, and school administration with important disaster safety tips to increase awareness and preparedness in everyday activities.

4. Establishing Environmental Clubs:

- To engage students in environmental conservation and disaster risk reduction activities by forming environmental clubs in each school.

5. Organizing Plantation Events:

- To promote environmental sustainability and reduce disaster risks through plantation drives in school premises and nearby areas, encouraging students to take responsibility for their environment.

3. Scope of Work

The resource person/consultant will collaborate with schools, teachers, and students to implement the following activities:

a. Development of School Safety Plans:

- Work with school management to assess risks and identify key safety needs.
- Create individualized safety plans for each school, outlining:
 - Designated evacuation routes and safe zones.
 - Roles and responsibilities of staff and students during an emergency.
 - Communication protocols and emergency contacts.

b. Conducting Mock Drills:

- Organize and facilitate mock evacuation drills in schools.
- Ensure the drills cover responses to multiple disaster scenarios such as earthquakes, floods, and fires.
- Monitor and assess the effectiveness of the drills and provide feedback for improvement.

c. Safety Tips Education:

- Develop and distribute educational materials on disaster safety (posters, flyers, pamphlets).
- Organize classroom sessions on disaster preparedness, focusing on simple safety tips that students can apply at home and school.

d. Establishing Environmental Clubs:

- Form environmental clubs in schools, encouraging students to participate in activities related to environmental conservation and disaster risk reduction.
- Train club members on disaster risk management and involve them in awareness campaigns within the school and community.

e. Organizing Plantation Events:

- Coordinate plantation events involving students, teachers, and community members.
- Provide training on the importance of tree plantation for disaster risk reduction, such as flood prevention and soil conservation.
- Monitor the plantation process and ensure follow-up care for saplings.

4. Deliverables

1. **School Safety Plans:**
 - Documented safety plans for each participating school, detailing evacuation routes, emergency contacts, and disaster protocols.
2. **Mock Drills:**
 - Reports on the mock drills conducted, including participation, observations, and recommendations for future improvement.
3. **Safety Tips Education:**
 - Education materials (posters, pamphlets) distributed in schools and a summary report of the safety sessions conducted.
4. **Environmental Clubs:**
 - List of established environmental clubs with documented activities and training outcomes.
5. **Plantation Events:**
 - Event reports detailing the plantation activities, number of saplings planted, and participant engagement.
 - Follow-up monitoring reports on the care and survival rate of the planted saplings.

5. Timeline

The implementation of the activities should be completed within 18 days, with specific milestones for school safety plan development, mock drills, educational sessions, club establishment, and plantation events.

6. Qualifications and Experience

The consultant or resource person should possess:

- Experience in disaster risk management and climate resilience, particularly in schools or educational settings.
- Experience in conducting training sessions, mock drills, and safety workshops.
- Strong knowledge of environmental conservation and community engagement in disaster risk reduction.
- Excellent communication skills and the ability to work closely with students, teachers, and school administrators.

7. Application Process

Interested candidates should submit the following:

- A detailed technical proposal outlining approach and methodology.
- A financial proposal.
- CV and relevant experience.
- Previous similar work.

8. Coordinator of the assignment

Mr. Anwar Baig, Project Manager for the Restoration of Social Services and Climate Resilient (RSS&CR) project, will serve as the focal point for coordination, field planning, and all tasks related to this assignment.

9. Submission

All applications must be submitted by 10th-Nov-2024 to recruitment@nidapakistan.org

TORs can also be downloaded from www.nidapakistan.org