

Terms of Reference (TOR)

Health Centre-Based Disaster Risk Management: Disaster Management Committee, Capacity Building, and Disaster Management Plan in Union Council Darosh, District Lower Chitral

Under the Pakistan Poverty Alleviation Fund (PPAF) Funded: Restoration of Social Services and Climate Resilient Project (RSS&CR)

Background

National Integrated Development Association (NIDA-Pakistan) is implementing the Restoration of Social Services and Climate Resilient (RSS&CR) project funded by Poverty Alleviation Fund (PPAF) in District Lower Chitral, The Union Council (UC) Darosh in District Lower Chitral faces frequent natural disasters due to its geographical location, making it essential to strengthen disaster preparedness within health centers. This consultancy aims to develop a Disaster Management Committee (DMC), build capacity among health center staff and community stakeholders, and create a comprehensive Disaster Management Plan (DMP) with a focus on enhancing the resilience of vulnerable communities to hazards and adapt to climate change. This initiative aligns with PPAF's commitment to improving resilience and preparedness in vulnerable communities

Objectives of the Training

- To establish a functional Disaster Management Committee (DMC) within the health center.
- To conduct capacity-building sessions for health center staff on disaster risk management (DRM) principles and practices.
- To develop a Disaster Management Plan tailored to the local context, ensuring alignment with national and regional DRM frameworks.

Purpose

The geographic location and climatic conditions of the Province of Khyber Pakhtunkhwa and particularly of the District Chitral Lower render it vulnerable to various natural disaster occurrences. These include earthquakes, flash floods, and land sliding due to rainfall, etc. Changes in temperature cause changes in rainfall. This results in more severe and frequent storms. They cause flooding and landslides, destroying homes and communities, and costing huge amounts. District Chitral Lower also remains at high risk from snowfall, flash floods, cold waves, storms, thunderbolts and other multi-hazards etc. Therefore there is always a high possibility that the infrastructures are likely to be damaged and affected by these hazards.

These disasters, combined with persistent poverty as well as the effects of climate change, environmental degradation, and unplanned construction works are eroding the resilience mechanisms of targeted communities. So, facilities need to be protected from disasters

Scope of Work

The consultant will undertake the following tasks:

1. **Assessment and Establishment of the Disaster Management Committee:**

- Conduct an initial assessment of existing disaster management practices at the health centre.

- key stakeholders and relevant community representatives to form the DMC.
 - Facilitate the formation of the DMC, ensuring diverse representation.
- 2. Capacity Building:**
 - Design and conduct training workshops for DMC members and health centre staff on DRM concepts, roles, and responsibilities.
 - Develop training materials and resources to support ongoing education in DRM.
 - Assess training effectiveness through feedback and adjustments.
 - 3. Development of the Disaster Management Plan:**
 - Conduct a risk assessment to identify potential disasters and vulnerabilities affecting the health centre.
 - Collaborate with the DMC to draft a comprehensive Disaster Management Plan that includes prevention, preparedness, response, and recovery strategies.
 - Ensure that the plan is community-focused, incorporating local knowledge and resources.
 - 4. Documentation and Reporting:**
 - Prepare a final report summarizing the activities undertaken, outcomes achieved, and recommendations for future DRM initiatives.
 - Present findings to relevant stakeholders, including community members and health authorities

Deliverables

- 1. Formation of Disaster Management Committees:**
 - List of committee members with defined roles and responsibilities.
 - Minutes of the meetings held for the establishment of the DMC.
- 2. Capacity-Building Sessions:**
 - Reports on capacity-building sessions, including attendance, content covered, and outcomes.
 - Post-training evaluations and feedback from participants.
- 3. Disaster Management Plan:**
 - A detailed, written disaster management plan for each health center in Union Council Drosh 1.
 - Documented action plans for preparedness, emergency response, and recovery.

Qualifications and Experience

The consultant or resource person should have:

- Extensive experience in disaster risk management, particularly in health centers or community-based settings.
- Proven track record in capacity building and training for health or disaster management.
- Knowledge of climate resilience, especially in mountainous regions like Chitral.

- Ability to work with local communities and health professionals.

Reporting and Coordination

The resource person will report directly to the Project Manager of the "Restoring Social Services and Climate Resilience" project. Regular updates and reports on the progress of activities will be shared with NIDA Pakistan and PPAF.

Budget/Timeline:

The Budget includes consultants/ Master Trainers fees, travel, and accommodation, insurance **Tax will be deducted from the budget as per Government rules).**

The tasks should be completed within 10 days, with specific milestones for the formation of DMCs, capacity-building workshops, and the finalization of the disaster management plan.

Payment Procedure:

Terms of payment shall be made in one installment which will be linked with the submission of documents and will be paid at the time of submission and approval of the final report.

How to Apply

Interested potential consultants shall send their technical and financial proposal/covering letter addressed to Admin and HR NIDA Pakistan Besham Township Besham District Shangla Offers must be reached to the above address on or before the close of business on October 25th, 2024 5:00pm or through email address (procurement@nidapakistan.org TORs can also be downloaded from www.nidapakistan.org