

Job Description:**Job Title: Community Mobilization Officer****Direct Reporting to: Project Manager**

Indirect Reporting to: Program Manager BRIN/WHH

Job Location: Field Office – Pattan (Lower Kohistan)

Job Summary:

NIDA – Pakistan in collaboration with welthungerhilfe is planning to implement Food and Nutrition Security project named “Building Resilience to Improve Nutrition (BRIN)” in Lower Kohistan, Khyber Pakhtunkhwa Province of Pakistan. The Project aims to contribute in ending poverty and hunger for a resilient society where women and children are optimally nourished.

Community Mobilization Officer (CMO) is responsible for social mobilization and field implementation of the project activities in district lower Kohistan under the guidance from his/her supervisor and project manager.

Duties and Responsibilities

1. Overall implementation of social mobilization activities in the project targeted Union Council of Chawa Dara.
2. He/She will prepare weekly and monthly work plans of his/her activities for the area and CBOs specified.
3. He/ She will be responsible to ensure effective, efficient and active CBOs formation (Women and Men) according to social mobilization strategy of the project and CBO strengthening as per GMI indicators i.e. by laws development, record keeping, minutes drafting and others.
4. He/ She will facilitate identification of CBO training needs and conduct CBOs trainings/capacity buildings and prepare the training reports.
5. He/ She will closely work with other staff of the project PO - FNS, PO-Agriculture & PO-Livestock, PO Engineering in identifying beneficiaries, implementation of the project activities as FDGs establishment and nutrition awareness trainings as well as other activities related to social mobilization field.
6. He/ She will facilitate the Group maturity assessment by using GMI tools, develop plan of action against the needs identified in the GMI and prepare periodic reports against the action plan.
7. He/ She will work as bridge between CBOs and stakeholders including Government Line Departments for broader impact and sustainability.
8. Ensure identification of target communities, beneficiaries and feasible interventions under the project.

9. Development, maintenance and update of filing system and record keeping particularly related to the social mobilization component.
10. Undertaking any other responsibility relevant to his/her job description and assigned by the Project Manager.

Eligibility Criteria:

- Graduation in Social Science
- At Least 3 to 4 Years relevant Experience in Community Mobilization with NGO/INGO preferably previous experience in Food & Nutrition Security Livelihood Projects.
- Strong Computer Skills (MS Word, Excel, & Power Point) & Social Mobilization Skills
- Ability and Willingness to work and live in a challenging and potentially unstable environment
- Commitment to and proven track record in managing accountable, transparent, and inclusive programming in complex context.
- Ability to work independently , but also coordinate effectively as part of a team
- Ability to lead a multi-cultural team with a high level of respect for local Culture.
- Professional Proficiency in English and Local Language (Pashto , Kohistan, Urdu) Speaking ability