

Tender Document

TENDER NOTICE

National Integrated Development Association (NIDA-PAK), is a non-profit, non- governmental organization. We invite sealed tenders from registered vendors / Firms for following service.

S #	Description	Type
1	Provision of Seed Container With Accessories	Sealed Tenders

Tender documents/EOIs can be collected from NIDA-Pakistan office, between 9:00 AM to 5:00 PM, from **7th October to 16th October 2018** by hand or can be downloaded from NIDA-Pakistan website <http://www.nidapakistan.org/procurement.php> Sealed tenders/quotations should be reached through registered courier or post on or before **17th October 2018**. at NIDA-Pakistan Head Office, Tom Besham District Shangla Khyber Pukhtunkhawa (KP) OR House No. 458, Opposite Luxury Palace Guest House, Usman Lane Old Bara Road University Town Peshawar Khyber Pukhtunkhawa. **Ph. # 0996-400327/ 401188 & 091-5844577**

Location: NIDA-Pakistan Head Office Tom Township Besham District Shangla KPK Ph. 0996-400327 / 0996-401188	Tender №: NIDA-Pakistan 003-2018
Provision of Seed Container With Accessories	Date: 7-10-2018

General Conditions for Tender

- 1. Scope:** NIDA-Pakistan invites tenders for works described and summarized in accordance with procedures, conditions and contract terms, as prescribed in the tender documents. NIDA-Pakistan reserve the right to vary the quantity of work/materials/supplies specified in the Tender Documents without any changes in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.
- 2. Qualifying and Conditions:** The main criteria for admission to the tender are as follows:
 - a) Recognized bank account, (NIDA-Pakistan will make all payments through cross cheque or through bank transfers)
 - b) Previous working experience in the same services with various INGOs/NGOs/Institution.
 - c) Having National Tax Number. (NTN). In case of vendors is from tax exempted area the vendor must provide tax exemption certificate.
 - d) Samples of all the materials must be provided to NIDA-Pakistan.
 - e) Each bid shall be valid for the period of 60-days from its date of submission
- 3. Scope of Works:** The scope of assignment relates to provide the service for supply of **Seed Container With Accessories**.
NIDA-Pakistan will be provide only measurement and specifications of the required items / Commodities.
- 4. Payments:** Payment will be made upon satisfactory completion of agreed milestones as per agreement.
- 5. Bid Delivery:** All tenders will be delivered in standard format to NIDA-Pakistan address in a sealed envelope and by the date stated in Tender Documents. The envelope will be clearly marked with the precise reference of the invitation to which it is a response, the delivery address and the name of the applicant. Technical & Financial Bids must be sealed in separate envelopes. Tenders delivered after the specified time will not be accepted.

Tender Document

- 6. Bid Opening:** The bids will be opened in the presence of the Tender Committee and Applicant's Representative (who wish to witness), at the address and on the date specified in the Tender Documents. The applicant's name, the bid prices, the total amount of the bid, any discounts and such other information that the procurement committee may consider appropriate will be announced and registered in the minutes.
- 7. Selection of Bidder:** Selection of the successful applicant will be based on the ranking financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this the Tender Committee will then make a recommendation.

Name of Work: Provision of (Seed Container with Accessories) in three union councils of District Shangla.

Terms & Conditions:

1. The tender documents can be collected from NIDA-Pakistan Head Office Tom Township Besham-Ph 0996400327 / 0996-401188 / 091-5844577 / 0340-5057158 from 9:00 am to 5:00 pm, from **7th October to 16th October 2018.**
2. Sealed tenders should reach NIDA-Pakistan Offices, through registered courier or postal services on or before **05:00 hours on 17th October 2018,** and should be clearly marked "TENDER - Not to be opened before **10:00 hours on 18th October 2018.**
3. Bids submitted by hand will not be entertained.
4. Bids will be opened on **18th October 2018 at 10:00 AM.**

Tender Document

PRICE SCHEDULE

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies/Services and works are to be delivered and completed to the project site. Details of which will be shared at the time of signing purchase order and contract agreement.

□ **(Items / Works & Services Detail)**

#	Description of the required works/Services/Items	Units Required A	Unit price inclusive of taxes, packing, loading/unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/unloading, labeling, Transportation C= A x B
1	Seed Container Size Width 3 feet Height 6 feet Sheet Thickness 24 Gauge Storage Capacity: 1000 Kg With based Stand made of Iron. With Poured of medium Size.	18		
2	Weight Scale Manual Scale with different weights as per standard Pakistani market.	6		
Total Price				

Note:- Delivery Days for the above mentioned Items is 10 Working Days after Signing of the contract agreement or issuance of Purchase Order.

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____