

Request- Expression of Interest

Provide training to 75 women on seed preservation and seed bank management

Introduction & Back ground of Organization:

NIDA-Pakistan is implementing “Promoting Opportunities for Women Empowerment & Rights – POWER’ in district Shangla, a four years project since 2016. The goal of women economic empowerment would be achieved through interventions in promotion of climate resilient sustainable agriculture, reducing and redistributing women’s unpaid care work and developing awareness and advocacy on violence against women and human rights issues in district Shangla.

POWER activities include linkages development and capacity enhancement of women farmers through provision of various soft and hard inputs. 6 seed banks are to be established at community level from where 1500 women farmers would be able to get seeds of seasonal crops and preserve indigenous and climate resilient varieties sustainably.

From amongst beneficiaries of seed banks 75 women right holders are to be trained in seed bank management and seed preservation to sustain the seed bank activity and multiply its benefits and Impact.

Objectives:

The will be carried out;

- To provide opportunities and space for rural women participation in income generation activities through agro based business through seed management.
- To provide opportunities and develop linkages of women with markets and service providers for sustainable seed preservation and management at community level.
- To develop KAPS of women farmers in seed preservation and seed bank management.

Description & Justification of Activity

Scope & Duration of Activity

During 2018, NIDA- Pakistan intends to engage trainers/ consultancy firms to train women groups’ members in “Seed Bank Management and Seed Preservation” with the participation of 75 women from different villages of district Shangla KP. The trainings will be carried out in three groups with the strength of 25 participants per group for two days. Targeted beneficiaries of these trainings will be rural women from program areas of NIDA- Pakistan. The scope of work

also includes the submission of concept note with clear methodology of training program, training contents, training soft material for trainees in local language to replicate at field level, work on participatory sessions, documentaries and presentations.

This activity will take 9 days of consultant to complete the assignment (days may be spread over a month time i.e. October-November 2018).

- Preparation & Submission of training materials/Manual/Handouts (By Consultant) = 2 days
- Conducting training (by Consultant) = 6 days (2 days X 3 UCs)
- Report Writing = 1 day

This training would be conducted in three UCs of district Shangla in with groups of 25 participants each UC totaling 75.

Expected Output/Results

- 75 women from women groups trained in “Seed preservation and seed bank management”
- Manual/reference material for seed bank management and seed preservation

Technical & Financial Proposal

- The trainer/firm shall include all rates as per training, per day including government taxes.
- The trainer/firm will be responsible for preparation of training contents, presentations, material in local (Urdu) language.
- The trainer/ firm will be responsible for preparation of training completion reports in soft & hard form. And shall all the reports in hard form.
- The trainer/ firm will share methodologies and processes of trainings in their technical proposal/offer.
- The trainer/firm will be responsible for using their own IT related equipment for preparation of module, pre & post- test, report and presentations.
- The trainer/ firm will be responsible for delivering sessions in Urdu & Pashto languages.

- The trainer/ firm will be responsible for providing of contents along with their technical proposal. In case of winning contract the contents will be consulted for change if required.
- Organization will be responsible for travelling of trainers from Besham to training venue.
- All other expenses will be bear by selected vendor.

Qualification for Consultant/Firm

Trainer/ Consultancy firm should meet the following requirements and qualifications:

- Having working experience in INGOs/NGOs under projects related to women economic empowerment & rights.
- Having experience in delivering of trainings related to women empowerment & rights especially related to entrepreneurship management skills.
- Having qualification relevant to field preferably master degree holder in fashion and design, organic crafts, anthropology and Sociology.
- Having experience as trainer/training firm with INGOs/NGOs.
- Functional Bank Account on the name of business/firm/individual.
- Prefer will be given individuals having NTN but mandatory in case of firm/business.

Deliverables

| S. No | Description | Schedule |
|-------|--|--|
| 1 | Training proposal with cost and detailed CV | With application |
| 2 | Training design, key contents, handouts/manual, training schedule | At the time of contract |
| 3 | Brief training reports of each training workshop with participants lists and photographs including pre and post training assessments | After completion of each training |
| 4 | Consolidated Training Completion Report with all training materials and clear marketing | After completion |

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| | strategy/linkages for the common interest groups trained. | |
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Payment Schedule

Payment will be made in three instalments i.e. 30% as mobilization advance, 30 % after completion of one training workshop and remaining 40% after successful accomplishment and submission of required deliverables and report. All payments will be made through cross cheque after deduction of government taxes. In case of tax exemption, the tax exempted certificate will be provided by selected vendor/trainer/firm.

Application & Selection Mode

The trainer/firm/consultant shall send technical and financial proposal in hard/ Soft copy along with required documents to NIDA-Pakistan Offices address mentioned below or email at fo.power@outlook.com . The documents can be sent either to Peshawar or Besham office, it is not necessary to send documents on both locations. For further clarification and question please feel free to call on 0996-400327 & 091-5844577.0340-5057158

Selection of trainer/firm will be on the basis of experience, reasonable financial quotes, quality of work done, availability on short notice period and understanding with relevant subject.

Procurement Committee

Head Office NIDA-Pakistan

Township Besham District Shangla Post Code 20500, Khyber Pukhtunkhawa (KP) Pakistan

Ph. # 0996-400327 /0996-400327-400327/0340-5057158

OR

Provincial Office of NIDA-Pakistan

**House No. 458, Opposite Luxury Palace Guest House, Usman Lane Old Bara Road University
Town Peshawar Khyber Pukhtunkhawa (KP)**

Ph. # 091-5844577

Note: NIDA-Pakistan reserve the right to accept or reject any proposal without assigning any reason.

Clearly mark the title of assignment on envelop.

Note: - Closing date for submission of sealed quotations through registered courier OR post is 17th October 2018. Since it is an urgent assignment, early decision can be made if a suitable candidate is available before closing date.

Expression of Interest Form

| ESSENTIAL INFORMATION OF ORGANIZATION | |
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| Name of Consultant/Organization/media firm/group with Acronym/Abbreviation (if any): | |
| Complete Mailing Address: | |
| Name & Designation of Contact Person: | |
| Contact Details | Telephone # Fax # : |
| | Email address: |
| | Web site: |
| Name of the Head (if different from contact person) | |
| Date and Year of Establishment | |
| Registration Status | Date of Registration: |
| | Registration #: |
| | Registration Authority: |
| Performance experience related to EOI thematic areas | |
| Proposed methodology | |
| Proposed Cost | Please give itemized cost/per day rate for your proposal |
| Three References | |
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