

National Integrated Development Association (NIDA-Pakistan)

General Conditions & Specifications of IT & Electronic Equipment

Location: NIDA-Pakistan Provincial Office House No M-2 Old Bara Road University Town Peshawar Ph. 091-5844577 NIDA-Pakistan Head Office Township Besham Near Midway Hotel Besham Shangla Ph. 0996-400327	BID №: NIDA-Pakistan 002/2017
Date: 17-02-2017	

S/ NO	Item Name	Detailed Specifications IT & Electronic Equipment		Unit Price	Total Price
1	Laptop	Processor Speed 2.0 or Above GHZ. Memory: Included RAM 04 GB Minimum & OR Extendable to 08 GB Storage: Internal HDD 500 GB OR Above Operating System: Optical Drive Multi Format DVD writer USB : 2.0 and 3.0 USB Ports: 03 Ports Minimum Numeric Keyboard (Optional) Connectivity: Bluetooth , WIFI Display: 13.3” to 15.6” HD Microphone Input and Output With Company Warranty	06		
2	Printer/Scanner	MFP (Multi-Functional Printer & Scanner) Printer Type: Laser Functions: Scanner, Printer, Auto Scanning. Print Speed: 21-30 PPM (Black) Language Standard GDI Interface: USB 2.00 Ethernet, Network Connectivity Network Protocols: TCP/IP (IP v4) Windows Requirements: Windows Vista, Windows 10, Windows 7, ® Windows 8/8.1, ® Windows Server 2003, ® Windows Server 2003R2, ® Windows Server 2008, ® Windows Server 2008R2, ® Windows Server 2012R2	01		

3	Photocopier	<p>General Warm Up Speed: 26-33 Sec Continuous Speed 20-33 Pages PPM Memory Standard 256 or Above Power Source 220 - 240 V, 50/ 60 Hz First Output Speed 8-15 Sec Paper Handling Paper Size Standard paper tray(s): A3, A4, A5 By Pass Tray: A3, A4, A5, A6 Paper Input Capacity: Standard: 350 sheets Maximum: 1,350 sheets Paper Output Tray: Standard: 250 sheets Minimum. Copier Laser Beam Scanning and Electro photographic Printing Multiple Copy: 99-200 Copies Resolution: 600-900 DPI Zoom 50%-200%</p> <p>Scanner Scan Speed: Color Minimum 6 Per Minute and Black and White 15 Per Minute. Resolution: 600 DPI Drivers Supported. Interface: Standard USB 2.00 Ethrnet File Format: JPEG, PDF,TIFF</p> <p>Printer Language Standard GDI Interface: USB 2.00 Ethernet, Network Connectivity Network Protocols: TCP/IP (IP v4) Windows Requirements: Windows Vista, Windows 10,Windows 7, ® Windows 8/8.1, ® Windows Server 2003, ® Windows Server 2003R2, ® Windows Server 2008, ® Windows Server 2008R2, ® Windows Server 2012R2</p> <p>Power Consumption: Less than 950 W Ready Mode: Maximum 110 W Sleep Mode: Maximum 2.8 W Total Electricity Consumption 1520 W/h</p> <p>with Warranty Environment friendly.</p>	01		
---	-------------	--	----	--	--

4	Digital Camera	Lens: 18-55 Built in Flash Memory/ Storage: SD, SDXC, SDHC. Camera Pixels: 16.2 Screen Size; 3” or Above Full HD Movie Format: 1080 P Support: 24 P External Mic Jack Auto Focus & Continuous Focus Battery Life 450 Shots or Above ISO Sensitivity: 18000 With Manufacturer Warranty	02		
5	UPS	Battery: 250 V Circuit: 2000 V Modem: 2000 V Transformer: 2000 W Body: Standard Quality Cables: Standard Quality Terminals: Standard Quality Out Cables: Standard Quality 7/29 Input Voltage: 24 V Output Voltage:220 V With Manufacturer Warranty	01		

Terms & Conditions:

1. **Covering Letter must accompany the bidding documents on the letter pad of the business of vendor duly signed, stamped and dated.**
2. **Vendors / suppliers must be registered with government and having valid NTN and GST registration certificate where applicable. Proof of registration is required.**
3. **Bidding documents can be collected from NIDA-Pakistan Provincial Office House No M-2 Old Bara Road University Town Peshawar Ph; 091-5844577 OR NIDA-Pakistan Head Office Near Midway Hotel Township Besham KPK Shangla Ph: 0996-400327 from 9:00 AM to 5:00 PM, from 19th Feb 2017, to 26th Feb, 2017 by hand or by sending an email to nidaapplications@gmail.com clearly mentioning the required documents in the subject line.**
4. **Sealed Bids should reach to NIDA-Pakistan Provincial Office House No M-2 Old Bara Road University town Peshawar through registered courier, on or before 05:00 hours on 2nd March, 2017. Bids received after due date will not be accepted. Open Bids or Bids not properly sealed will not be accepted.**
5. **Samples shall be asked from the successful bidder after screening the bids and verification of National Tax Number (NTN) & GST Certificate.**
6. **The delivery address for the mentioned items will be Head office Besham (NIDA-Pakistan Head office Near Midway Hotel Township besham KPK Shangla, Ph 0996-400327.**
7. **The selected vendor must deliver within 07 days after issuance Purchase order.**
8. **NIDA-Pakistan reserves the right to cancel/reject any or all offers without assigning any reason. NIDA-Pakistan reserve the right to increase or decrease the number of items mentioned in the bidding documents,**

9. It is under sole discretion of NIDA-PAK to award the tender based on the quality and price.
10. Payment will be made to vendor / vendors on their business name after satisfactory delivery of services (complete in all respect) through cross cheque .
11. NIDA-Pakistan Procurement Committee or representatives of NIDA-Pakistan reserves the right to inspect the work/services/goods in successful bidder's warehouse for verification.
12. Quoted price must be inclusive of delivery costs and all admissible taxes while relevant taxes will be deducted at source. Copies of NTN numbers must accompany the sealed bids.
13. An agreement will be signed with successful bidder(s) for timely supply of appropriate quality items and method of payment. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
14. In case the service/supplies are delayed, NIDA-Pakistan will impose a fine/penalty of 0.5 % / Day of the total amount of contract for each day of delay.
15. NIDA-PAK reserves the right to forfeit the Performance Guarantee in case of breach of the agreement.
16. Bids Offered must be valid for minimum 90 days after the bid opening.
17. Tender publication does not constitute any commitment on part of NIDA-PAK unless a written agreement is signed by both parties.
18. Lowest price will not be the sole criteria. Quality, previous experience and timely delivery will be considered.
19. Bidding documents must include detailed profile of the business showing past experience and financial position of the suppliers.
20. Bidding Documents must be completed in all respect. Incomplete or partial bids shall be cancelled.
21. Sealed bids must accompany the following documents.
 - (a) Registration Certificate
 - (b) NTN Certificate & STRN Where applicable
 - (c) Company Profile
 - (d) Bank statement / Bank Account Details

Declaration of Eligibility

Tenderer / Supplier:

I, the undersigned *(Name and address of representative)*

Representative of

(Name and address of company)

Declare none of the following conditions is applicable to us;

- Are not registered companies.
- Are not bankrupt or in the process of going bankrupt.
- Have been convicted for an offense concerning professional conduct.
- Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Have not fulfilled obligations related to payment of taxes.
- Are guilty of serious misinterpretation in supplying information.
- Are in situation of conflict of interest (with prior relationship to project or family or business relationship to parties on **NIDA-Pakistan**).
- Were declared as serious fault of implementation owing to a breach of their contractual obligations.
- Are on any list of sanctioned parties issued by the Government of Pakistan, United Nations.

In the presence of

Declared

(Name & Signature of Vendor/ Supplier)

(Stamp)

(Name)

(Signature)